

Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Ordinary Meeting held at 7.30pm on 11th February 2019 at the Church & Community Hall, Peterston-super-Ely

Present: Councillors: Ian Pearson (Chair), Pat Cadwalladr, David Moody-Jones, Diana Powell, Hywel Thomas, Abigail Phillips and David Field.

Also Present: Tor Trundle (Clerk to the Council), PCSO Sian Roberts and CC Michael Morgan

Apologies: Cllr Kate Hurley

The Chairman welcomed everyone to the meeting which included one member of the public.

154 Declarations of interest

There were no declarations of interest at this point.

155 Police Matters

PCSO Roberts confirmed that three incidents of crime had been reported in January:

- Garage burglary -isolated property where access appeared to have been over adjacent fields. Not clear if anything was actually taken and no CCTV and therefore no possibility of progressing the investigation.
- Road traffic collision - Groesfaen Lane due to black ice on the road, irrespective of both vehicles travelling within appropriate speed limits.
- Garage burglary - number of large, expensive tools were taken valuing around £1000. Access appeared yet again over fields.

Cllr Pearson notified the PCSO of a vehicle which had been parked in the village for over 6 weeks and requested that this vehicle be checked to ascertain if it had been stolen or abandoned.

Cllr Field asked the PCSO about the papers that had been submitted last July for the Speed watch campaign. PCSO Sian Roberts confirmed that vetting had been received back on a number of individuals which were identified as the original six applicants. PCSO Roberts confirmed additional forms could be sent over and Cllr Field confirmed that the contact was Steve Davies.

Cllr Powell confirmed receipt of a scam email from HMRC. PCSO confirmed that recipients should forward to Action Fraud (A police department). Also, it was confirmed that emails can be forward to HMRC on their Phishing website.

The PCSO confirmed that she would be off on leave for a number of days over the following weeks.

Action: Clerk to request additional forms from PCSO and forward appropriately.

156 County Council Matters

CC Michael Morgan confirmed that he had forwarded reports prior to the meeting for the Community Council's attention. Three items that he wished to report:

- Hensol Project Board in relation to the Junction 34/Hensol project– Cllr Morgan is a representative on this newly formed Board and attended his first meeting on 28th January, 2019. Report will be prepared and presented to Cabinet in April 2019. All documentation is available on the Council website.
- Sycamore Cross Development – Cllr Morgan had met with Mr Mike Clogg of VOGC, representatives of Walters, the Contractors. Discussion resulted in confirmation that there is no alternative but to close the road for a period of 6 weeks. Measures will be undertaken to ensure that all diverted roads are inspected and appropriate signage and markings be improved; signage to ensure that the lanes are not used by inappropriate vehicles; signage to ensure local businesses are not

affected and marked as open as usual and that consultations will be held with regards to school vehicles.

- Road closure by Welsh Water at St Brides – Recent closures have been actioned without the knowledge and consent of VOGC. Cllr Morgan has requested adequate notice is given prior to any future closures and that the times are chosen to minimise disruption.

Cllr Morgan confirmed that TaSC approach Welsh Water in light of the work being undertaken as grant funding is on the basis of the company undertaking work in the area.

A number of the Community Council mentioned the security light at Sycamore Cross and the way it blinds traffic heading in and out of the village.

Action: Cllr Morgan to liaise with Gill Jones of TaSC to discuss possibility of grant funding from Welsh Water. Cllr Morgan to liaise with contractors regarding security light.

157 Public Session and Matters arising from Public Session

One member of the public was present at the meeting and had two questions. The first had been answered in light of the vetting checks in relation to Speed watch. The second matter was in relation to the possibility of making Ffordd Yr Eglwys one way for traffic associated with the completion of the MUGA project. Cllr Pearson confirmed that it would be beneficial to send out consultation letters again to residents that could be affected. This would be mainly around Ffordd Yr Eglwys and some of the other residential properties near the MUGA. The resulting sentiments of the residents would then be collated by the Clerk and submitted to the Vale Council for consideration.

The member of the public left the meeting at this point.

Action: Clerk to draft letter and gain Chair approval prior to delivery. Chair to assist in identifying all houses that need to be canvassed.

158 To receive the minutes of the Ordinary Council Meeting held on 11th January 2019

The minutes of the Ordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Phillips and seconded by Cllr Moody-Jones that the minutes be accepted.

A set of the minutes were then signed as a true and accurate record by the Chairman.

159 Matters Arising from these minutes

Ordinary Meeting – No matters arising

160 To receive a report from Cllr Powell on the VoG School Admissions consultation

The VOG School Admission consultation had previously been circulated to all Councillors for information. Cllr Powell confirmed that the document had been forwarded by the school to all parents and also highlighted in a newsletter. Cllr Powell confirmed that the document requested views from all interested parties and that it was important that comments were made. Peterston Super Ely is currently a feeder for Cowbridge Comprehensive and this is an attractive feature for some parents who are not resident in the area. To ensure viability of the school in the long term it was important to still attract pupils from out of the area.

Discussion led on to the Citizen Invite for a listening event run by the school children in conjunction with Citizen UK and the Llandaff Diocese. The event will be held in Village Hall on Wednesday February 13th at 12:30pm – 2:30pm. All are invited and it is hoped to gain an insight into “What you love about Peterston” and “What would you like to change”

161 To receive a report from Cllr Pearson re VoG Council Corporate Plan Workshops

Cllr Pearson confirmed that he had emailed the information from the event that he had attended on 28th January at the Council Offices. It was further confirmed the object of the meeting was to invite as many stakeholders as possible to put forward suggestions as to the requirements of the community. Cllr Pearson confirmed that this was the first of many meetings and that a draft document would be available in the Summer. Cllr Field offered to attend the next meeting with Cllr Pearson as he wished to bring up the 20s Plenty discussion.

162 To receive an update on the MUGA project, to consider the draft lease with TaSC and update on TaSC Information evening.

Minutes from the Sub Committee meeting had been circulated previously for the meeting held on Monday, 4th February, 2019. Cllr Thomas confirmed that an item of extra work would need to be completed in relation to sub base which was deemed inadequate for the new construction but the additional costs of £8000 would be covered within the original costings. Electricity work had been completed that day. The draft lease was being dealt with but one of the solicitors was currently on leave and it would be dealt with on their return. TaSC information evening had been held on Thursday 31st January but the poor weather conditions meant that only a handful of people had attended. Cllr Thomas had confirmed that the width of the track had been discussed and a decision had been made to reduce the width back to the original design as per planning once construction had been completed. Cllr Pearson confirmed that he was in the process of applying for a grant to enable the existing water supply to be amended and to enable the laying of pipework to the Clubhouse from the street.

163 To receive and consider an update report on M4:A48 Road – Cllr Phillips

Cllr Phillips confirmed that there was nothing to report on this occasion – that there was nothing to add further from Cllr Morgan’s update. Cllr Phillips indicated an interest in the new panel that Cllr Morgan had mentioned.

Action: Cllr Phillips to gain information regarding this new panel

164 To receive and consider an update report on TCC’s Charter – Cllr Thomas

Cllr Thomas confirmed that there was nothing to report. He did confirm that he would contact Karen Bowen at VOGC for an update.

165 To receive and consider a report from the MUGA Sub Committee re access road width

Access width had previously been discussed under item 162

166 To receive an update report from Cllr Field re road safety campaign

Cllr Field had previously circulated attachments offering more information on progressing a wide area 20 mph default speed limit in the Vale. A discussion was held on the value of signs being erected in gardens promoting 20s plenty. It was decided that the firstly the results of the Speed Watch campaign need to be referred back to the Community and discussions held on the road safety option. Cllr Field suggested an information evening where speakers could be invited to explore all options. It was also discussed that if residents wish to purchase signs themselves and erect them supporting the 20s Plenty project then this was acceptable.

Action: Cllr Field to explore possibility of an information evening around March/April 2019.

167 Clerk’s Report

The cashbook figure at 11th February 2019 is £35,880 in credit (including the items anticipated below)

A Welsh Government Reclaim of £32,471.74 for the MUGA project has been made but not received.

Burial/Maintenance fee of £750.00 (to be received by end of Month)

The bank reconciliation for January 2019 have been completed and provided to Cllr Field for review and approval.

Payments/Receipts since last meeting (incl cheques raised but not yet signed)

Receipts	£
Western Power refund	1,374.12
HMRC tax rebate	6,143.59
Allotment fees	20.00
CRC grant for Memorial project	1,000.00
Allotment fees	10.00
Allotment fees	20.00
Allotment fees	10.00
Allotment fees	20.00
Purchase of burial space	750.00

Payments and Authority for expenditure needed

Employee Tax liability to HMRC – Cheque 958	121.40
Exiting clerk salary January 2019 – Cheque 959	519.88
New Clerk’s salary January 2019 – Cheque 960	289.55
One Voice Wales Finance Training – Cheque 961	40.00

All payments were approved and cheques signed by two signatories.

An invoice is expected from SWSG for the next MUGA instalment and the Councillors confirmed that this needs to be in the region of £25,000 plus VAT to enable payment due to cashflow issues.

Internal Auditor had been approached by the previous clerk but no contact has been made/received subsequently.

Correspondence had been received from a resident regarding the erosion of the path opposite Sportsman’s Rest. This had been duly reported to Mike Clogg at VOGC and confirmation has been received that this would be investigated.

The clerk has been experiencing difficulties with the Community council’s laptop due to its age. It was confirmed that once cashflow was at a suitable level the Clerk investigate the cost of purchasing a new one on the Council’s behalf.

Action: Clerk to contact Internal Auditor in due course. Clerk to investigate purchase of new laptop at an appropriate time.

168 Planning Matters

There had been one new planning application since the last meeting, as below, it was agreed that no comments were required.

Planning Application No. 2019/00019/HR (RL): Coslech Sewage Treatment Works, Dwr Cymru Welsh Water, Peterston Road, Groesfaen, Pontyclun - Hedgerow Removal

169 Correspondence

These were reviewed and acknowledged. Correspondence discussed

- Receipt of an email requesting funds for the Eisteddfod – Chair requested the Clerk to confirm that current cashflow meant that this was not possible at the current time.
- The current churchyard plan requires updating.
- Message from Cardiff Conservation volunteers offering services in the Spring. Cllr Moody Jones confirmed it would be beneficial for them to undertake bridleway work around St Georges to help with drainage. It was agreed the normal amount of expenses would be paid.
- Training event in London for Local Community Regeneration Conference.
- Stronger Community Grant fund
- Hedge at school which required attention – School’s responsibility
- Nearby Quarry Notice had been received by St Fagan’s Community Council regarding the seepage from this redundant site. National Resource Wales do not appear to be acting. Cllr Pearson is investigating and gaining further information.

Action: Clerk to contact the gravediggers regarding Churchyard plans and discuss future burial plots. Cllr Powell to contact the school regarding cutting of discussed hedge. Cllr Pearson to gain information from St Fagan’s regarding the seepage issue. Cllr Moody Jones to contact CCV.

170 Councillors Reports

The previously circulated reports were reviewed.

171 Health & Safety Matters

None – It was confirmed that the rotting timber component previously discussed on one item at the playground did not require immediate attention

There being no further business the meeting closed at 9.10pm. The next ordinary meeting will be held on Monday 12th March 2019 at 7.30pm in the Church and Community Hall.

Chair _____
Date _____